



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- ☐ Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- ☒ State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- ☐ Interested individuals who meet the stated requirements

Issue Date: March 1, 2024

Posting No.: 82-24

TITLE: Assistant Food Service Supervisor 1

SALARY: \$60,062.18 - \$85,033.04

LOCATION: East Jersey State Prison, Food Services – Rahway, NJ

JOB DESCRIPTION: Under a Food Service Supervisor 1, or other supervisor, in a state hospital, institution or agency, with a resident inmate, patient or student population in excess of 2500, assists in the general supervision of the food service unit; does related work as required.

NOTE: For positions assigned to Department of Corrections, the population count would include the institutional custodial staff served.

REQUIREMENTS

NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Nine (9) years of professional experience as supervisor of the planning, preparation, or delivery system of a food service operation.

OR

Possession of a bachelor's degree from an accredited college or university; and five (5) years of the above-mentioned professional experience.

PLEASE INCLUDE RESUME AND COPY OF TRANSCRIPTS (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN MARCH 15, 2024.

Forward Response To:

Region 2, Office of Human Resources
East Jersey State Prison
Lock Bag "R"
Rahway, NJ 07065

Emailed resumes are to be sent only to:

DOC_OHR-Region2@doc.nj.gov